RETAIL ENERGY CODE

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REC CHANGE PANEL MEETING
MEETING MINUTES

MEETING	**RECCP_24_0917**
DATE	**17 September 2024, 13:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Lindsay Biginton	Retail Energy Code Company	LB	Committee Chair
Ben Atkinson	Domestic Suppliers	BA	Committee Member
Paul Everett	Non-Domestic Suppliers	PE	Alternate Member
Dave Wright	MEMs	DW	Committee Member
Paul Gath	Independent SME	PG	Committee Member
Sebastian Eyre	Independent SME	SE	Committee Member
Lynne Fallon	Independent SME	LF	Committee Member
Faye Brooks	Citizens Advice	FB	Committee Member
Jonathan Coe	Ofgem	JC	Committee Member
Cristina Ullastre	Ofgem	CU	Alternate Member
Jenny Boothe	Ofgem	JB	Subject Matter Expert
Andrew Wallace	Retail Energy Code Company	AW	Subject Matter Expert
Lorna Mallon	Code Manager	LM	Subject Matter Expert
Glenn Sheern	Code Manager	GS	Subject Matter Expert
Harriet Truss	Code Manager	HT	Change Analyst
Caroline Freimuller	Code Manager	CF	Change Analyst
James Hardy	Code Manager	JH	Change Analyst
Lydia Bentley	Code Manager	LBe	Change Analyst
Caroline Milner	Code Manager	CM	Technical Analyst
Bradley Mercer	Code Manager	BM	Secretary

1 INTRODUCTIONS

The Chair welcomed attendees to the meeting of the REC Change Panel (RECCP). BM advised that apologies had been received from Dan Tarasco-Fittock (Committee Member).

2 CONFIRMATION OF AGENDA

The Chair invited any additional items of business for consideration during the meeting; no additional items of business were raised. BM advised that there were currently no open actions on the Actions Log.

3 APPROVAL OF THE PREVIOUS MINUTES

The Chair invited Members to provide comments on the draft minutes of the meeting held on 20 August 2024. The were no questions or comments and the minutes were approved as an accurate reflection of the meeting.

4 R0049 – INTELLECTUAL PROPERTY RIGHTS AND SERVICES DATA MAIN BODY CHANGES

As the Lead Analyst for R0049, LBe provided Members with an overview of the Final Recommendation Change Report.

LBe informed Members that R0049 had been raised by the Centralised Registration Services (CRS) Provider to address risks they have identified associated with Clause 13 of the REC Main Body, relating to Intellectual Property Rights (IPR). LBe advised that operational realities that have emerged since the REC go-live mean that Clauses drafted prior to go-live may now need to be reviewed to reflect current CRS practices.

LBe advised that one consultation response was received which was in favour of the change. LBe informed Members that the Code Manager recommendation was that R0049 was approved for implementation on 08 November 2024.

The Chair informed Members that they would be voting to approve or reject the Code Managers recommendation to reject the change solution. RECCP Members noted R0049 and:

- **AGREED** unanimously to approve the change solution.
- **AGREED** unanimously to approve the implementation approach.
- **AGREED** unanimously to approve the implementation date of 08 November 2024.

5 R0170 – WITHDRAWAL OF STIRG FROM REC GOVERNANCE

As the Lead Analyst for R0170, CF provided an overview of the Final Recommendation Change Report.

CF informed Members that R0170 was seeking to remove the Service Termination Issue Reporting Guidance (STIRG) document from the REC governance. CF advised that the change proposed moving the governance to the Energy Networks Association (ENA).

CF provided Members with an overview of the consultation advising that a total of 9 responses were received from 1 Supplier, 3 MEMs and 9 DNOs. CF highlighted that the responses followed the same theme of the Impact Assessment responses with DNOs being in favour of the change and MEMs being opposed to the change.

CF advised that the Code Manager had added two points to the case for change for rejection. The first being that not every DNO was a member of the ENA so would lose the right to vote on the document if it was to move away from REC governance. Secondly if the document did remain under the REC, the Code Manager would make a change to the RECMEP Terms of Reference around the voting arrangements for the document which it was believed would mitigate some of the DNOs concerns.

CF informed Members that as part of the recommendation for the change the Code Manager was proposing that the change switched change paths. CF highlighted that the change was currently listed as Self Governance however, the Code Manager believed that it was appropriate for the change to be subject to Authority Determination.

CF advised that six comments on the Change Report had been received following the close of the consultation. CF advised that the comments had been shared with Members in advance of the meeting for review. CF provided an overview of the comments and provided responses to the key themes detailed within them.

AT advised that the Code Manager had done a good job of capturing the issues provided by the DNOs and agreed that the change should follow an Authority Determination route. AT advised that his assumption was that the STIRG would become an Engineering Recommendation which could then make up part of Annex 1 or Annex 2 of the Distribution Code which would address a lot of the issues in regard to representation.

CF advised that including the document within Distribution Code had not been suggested by the ENA throughout solution development. CF highlighted that to include the change within the Distribution Code would be an entirely different change to R0170. GS advised that the Code Manager would have considered this suggestion if it had been raised during the development of the change.

AT advised that he believed that a good justification for the document to move to the Distribution Code or ENA governance was that these would be the most appropriate places to discuss technical changes to the document. AT advised that the technical experts and subject matter experts attended meetings under the ENA and for that reason he intended to reject the Code Managers recommendation.

DW advised that the only place where MEMs would be able to discuss changes to the STIRG was under the REC within the Electricity Operational Metering Forum. DW advised that the forum was well attended by technical experts from all areas of the electricity metering industry.

RECCP Members were advised that they would be voting to approve the amendment to the change path. RECCP Members noted the request and:

- **AGREED** unanimously to amend the change path to Authority Determination.

RECCP Members were informed that they would be voting to approve or reject the Code Managers recommendation to reject the change solution. RECCP Members noted R0170 and:

- **REJECTED** the proposed change solution in line with the Code Managers recommendation.

6 R0203 – CSS RETRY STRATEGY

As the Lead Analyst for R0203, JH provided Members with an overview of the Proposal Plan Change Report.

JH informed Members that R0203 was seeking to amend the legal text in section 2.4 of the Switching Data Management Schedule to reflect the retry strategy which is currently in the Central Switching Service (CSS) system. JH provided Members with an overview of the milestones within the Proposal Plan:

Milestone	Activity	From	To
Change Proposal		**01 Sept-24**	**08 Oct-24**
	Business Case Assessment	September	September
	Consultation	September	October
	Final Determination	October	October
Voting		**15 Oct-24**	**15 Oct-24**
	Appeal Window	October	October

JH informed Members that the Code Manager was proposing that the RECCP was the Responsible Committee for the change. The Chair advised Members that they would be voting to approve or reject the Proposal Plan. RECCP noted the contents of the Proposal Plan and:

- **AGREED** unanimously to approve the Proposal Plan for R0203 – *CSS Retry Strategy*.

7 R0209 – IMPLEMENTATION OF MHHS ARRANGEMENTS

As the Lead Analyst for R0209, HT provided Members with an overview of the Proposal Plan Change Report.

HT informed Members that the Authority Change Proposal had been raised by Ofgem pursuant to the Electricity Settlement Reform Significant Code Review (SCR). It will ensure that the appropriate obligations, processes and provisions for the new Market Wide Half Hourly Settlement (MHHS) arrangements, which have been developed and consulted on as part of the MHHS Programme, are introduced into the REC. HT provided Members with an overview of the Proposal Plan:

Milestone	Activity	From	To
Change Proposal		**05-Sep-24**	**07-Nov-24**

	Consultation	September	October
	Final Determination	October	October
Voting		**05-Nov-24**	**05-Nov-24**
	Issued for Authority Determination	07-Nov-24	07-Nov-24

HT informed Members that the Code Manager was proposing that the RECCP was the Responsible Committee for the change. The Chair advised Members that they would be voting to approve or reject the Proposal Plan. RECCP noted the contents of the Proposal Plan and:

- **AGREED** unanimously to approve the Proposal Plan for R0209 –*Implementation of MHHS Arrangements*.

8 I0168 - CLARIFY & STRENGTHEN CRS PROVIDERS REQUIREMENTS

As the Lead Analyst for I0168, JH provided Members with an overview of the Proposal Plan Change Report.

JH advised that the RECCo Major Switching Incident Review focused on the analysis and assessment of; Code compliance, performance, impacts and insights from lessons learned feedback from impacted Stakeholders. JH advised that the assessments thematically articulated changes and improvements identified to assure industry market participants that clear and appropriate action is, and will be, taken to prevent, detect and mitigate the risks and impacts of another event, and prepare for the right response to any future incidents.

JH highlighted that the Issue had been raised to address learnings from the P1 Switching Incident in July 2023 and implement recommendations from the RECCo Review Report within the Retail Energy Code. JH provided Members with an overview of the milestones within the Proposal Plan:

Milestone	Activity	From	To
Definition		**06 Jun-24**	**31 Oct-24**
	Solution Development	June	October
	Request for Party Feedback	**Completed**	**Completed**
	Legal Review	October	October
Change Proposal		**01 Nov-24**	**24 Jan-25**
	Business Case Assessment	November	November
	Consultation	November	December
	Solution Refinement	December	January
	Final Determination	January	January
Voting		**04 Feb-25**	**11 Feb-25**
	Appeal Window	February	February

JH informed Members that the Code Manager was proposing that the RECCP was the Responsible Committee for the change. The Chair advised Members that they would be voting to approve or reject the Proposal Plan. RECCP noted the contents of the Proposal Plan and:

- **AGREED** unanimously to approve the Proposal Plan for I0168 - *Clarify & Strengthen CRS Providers Requirements.*

9 I0193 – ADD ENUMERATION VALUES TO THE DI51035 – COMMUNICATIONS PROVIDER DATA ITEM

As the Lead Analyst for I0193, CF provided Members with an overview of the Proposal Plan Change Report.

CF informed Members that I0193 was proposing to add the valid list of Communications Providers as Enumeration Values to Data Item DI51035, as after the go live of Elexon Modification P442 they will no longer be held in Market Domain Data (MDD). CF provided an overview of the milestones within the Proposal Plan:

Milestone	Activity	From	To
Definition		**25-Jul-24**	**10-Oct-24**
	Change Issues Group	05-Sept-24	05-Sept-24
	Party Impact Assessment	September	October
	Solution Refinement	October	October
Change Proposal		**11-Oct-24**	**26-Nov-24**
	Business Case Assessment	October	October
	Consultation	October	November
	Final Determination	November	November
Voting		**27-Nov-24**	**27-Nov-24**
	Appeal Window	28-Nov-24	12-Dec-24

CF informed Members that the Code Manager was proposing that the REC Technical Expert Panel was the Responsible Committee for the change. The Chair advised Members that they would be voting to approve or reject the Proposal Plan. RECCP noted the contents of the Proposal Plan and:

- **AGREED** unanimously to approve the Proposal Plan for I0193 – *Add Enumeration Values to the DI51035 – Communications Provider Data Item.*

10 CHANGE PROPOSAL TRACKER

10.1 R0152 - REVISION TO THE CONSOLIDATED METERING CODE OF PRACTICE (COMCOP)

CF informed Members that the work groups had concluded, CF advised that the Code Manager expected to have legal text drafted for review by the legal team shortly. Once that has been approved, the change would be moving onto Service Provider Impact Assessment with the Metering Scheme Auditor (Wilcock) and Party Impact Assessment. CF highlighted that it was expected that the Party Impact Assessment would run for longer than the standard 3 weeks due to the volume of changes.

11 AOB

The Chair invited attendees to provide AOB, there was no AOB, and the meeting was closed.

ANNEX A – R0170 VOTING TABLE

Attendee	Representing	Vote on Code Manager Recommendation
Ben Atkinson	Domestic Suppliers	Abstain
Paul Everett	Non-Domestic Suppliers	Accept
Alex Travell	Electricity Networks	Reject
Dave Wright	MEMs	Accept
Paul Gath	Independent SME	Abstain
Sebastian Eyre	Independent SME	Accept
Lynne Fallon	Independent SME	Accept
Faye Brooks	Citizens Advice	Abstain